



Performance Interest Application

Town of Prescott Valley
Parks and Recreation Department
7501 E. Civic Circle
3rd Floor
Prescott Valley, Arizona 86314

Performance/Band Name: _____

Contact Name: _____

Phone Number: _____ Email: _____

Address _____

City _____ State _____ Zip _____

Description of entertainment:

I understand that it is my responsibility to review and understand the requirements to be a performer through the Town of Prescott Valley. (see page 3 for information)

I understand that filling out this sheet only implies interest and is not necessarily indicative of which events I will be invited to attend and that performances are chosen for events based on the needs of that event.

Signature _____ Date _____

OFFICE USE ONLY

Received by: _____ Date Received: _____

Review Date: _____ Status: _____

Notes:



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Additional Information and Requirements

- Do you have transportation for all of your equipment? YES NO
- Are you able to provide your own sound system? YES NO
- Have you worked with a municipality before? YES NO
- Have you worked with the Town of Prescott Valley before? YES NO
- If yes, please provide information about when you worked with us (event, year, etc.)

References:

Name _____ Company _____

Phone _____ Email _____

Address _____

Relationship _____

Name _____ Company _____

Phone _____ Email _____

Address _____

Relationship _____

Name _____ Company _____

Phone _____ Email _____

Address _____

Relationship _____

Please provide a sample of your music, or other performance, with a minimum of 3 songs or 10 minutes of a performance. Samples can be on disc or digital. Please send or drop off samples to the Prescott Valley Parks and Recreation department , 7501 E. Civic Circle, Prescott Valley, AZ 86314 or by email to parks@pvaz.net. For more information, please call 928-759-3090 or email parks@pvaz.net.



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Standards for Acceptance

- All performances are subject for review by the Arts and Culture Commission
- The submitting Performers must present a complete application, including all supplemental paperwork and requirements, to be considered. Applications received without a sample of music or performance cannot be considered. You will be notified if your application is incomplete so that you have the opportunity to submit the appropriate items.
- Performance materials must **NOT**: incite or produce an imminent lawless act, disrupt the orderly operation of a town facility, be integral in criminal conduct, violate the law, infringe on intellectual property (e.g. copyright, patent, trade or service mark), be reasonably construed as defamatory, contain obscene matter, or be harmful for minors.
- Performer agrees to accept responsibility for any lost or stolen equipment, stage props, scenery, or other personal property that Performer supplies and Performer will hold Employer harmless for the loss thereof. Performer further agrees to accept responsibility for equipment, stage props, scenery, lighting, etc. supplied by Employer that is lost, stolen, or damaged by Performer or while in control of Performer.
- Performer shall not during the event sell any goods, products, merchandise or services (other than the services provided herein) on the grounds of the event except by express written consent of Employer. Please speak with staff if you are interested in selling items at an event so that the appropriate steps can be taken. There will be a \$15 special event fee for all sales, no exceptions.

Requirements for Accepted Performers

- Accepted Performers will be sent a contract (Performance Agreement), this contract must be returned within two (2) weeks of receipt by the performer, including any changes that may needed or desired.
- All additional paperwork must be completed, including but not limited to: W9 and vendor certification form (for remittance of payment from the Town to the Performer), digital version of any logos or images for use on promotional materials, Special Event Application and fee (only applicable to performers approved to sell merchandise)
- Employer and Artist shall be excused from their respective obligations hereunder in the event of proven sickness, accident, riot, strike, epidemic, act of God or any other legitimate condition or occurrence beyond their respective control.
- Employer agrees to prepare and file all tax information required of a person who hires an independent contractor and Artist agrees that they have sole responsibility for the payment of any federal or state taxes arising from the monies paid by Employer to Artist for the Performance.